



Practice Advisory

Practice Advisory brings to members' attention topics that have an impact on either management of the practice or management of the project.



New Revised OAA Publication Now Available Online

Professional Coordination of Consultants: Updated Practice Tip 27

Coordination of design and construction phase services of the various consultants is imperative to having a successful and safe project. [Practice Tip 27 \(PT.27\)](#) had originally been prepared to clarify the definition of coordination contained in the standard forms of contracts between clients and OAA licensed members by listing tasks involved in consultant coordination within the various phases of the Architect's or Licensed Technologist OAA's services.

This Practice Tip has recently been updated in response to the recommendations of the [Report of the Elliott Lake Commission of Inquiry](#). The report recognized that the role of professional coordination is typically performed by architects and is critical to any project and to the protection of the public interest.

PT.27 moves the task list to a new appendix document that serves as reminder of what is required for the coordination of all consultants. This is a great complement to what is also provided in the [2nd Edition](#) or [3rd Edition](#) of the Canadian Handbook of Practice (CHOP).

(A list of all [Practice Tips](#) is available.)



Best Practices for Review of RFP Language and Supplementary Conditions to OAA 600 and Other Client-Architect Contracts—Excerpt 10

The OAA continues to review RFPs and contracts with the intent of identifying requirements and/or provisions that:

- may be uninsurable;
- require an Architect or Licensed Technologist OAA to contract out of their professional obligations as set out in the *Architects Act* and Regulation 27;
- are a contravention of either piece of legislation; or
- unreasonably increase their obligations beyond those at law.

Neither the following nor the article linked to constitute legal advice. This is the 10th in a series of excerpts from [Practice Tip 39.1](#) that should assist practices in making a 'go/no-go' decision with respect to responding to an RFP or in contract negotiations. Members should familiarize themselves with all of 39.1 and refer to it when reviewing RFPs, and bid and contract documents. [Previous excerpts](#) in this series are available.

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We're Hiring!



OAA Careers: Practice Advisor (Sustainability Focus)

The OAA invites applications for a **full-time Practice Advisor, Sustainability Focus**. Reporting to the Manager—[Practice Advisory Services \(PAS\)](#), working on a day-to-day basis with the other Practice Advisors and the balance of the staff team, this individual would be responsible for delivery of a broad range of services that support members and practices in the public interest. The position will have a focus on sustainable design and assisting in the achievement of the OAA's goals and objectives related to climate stability.

[Click here](#) to access the full posting. Submit a resume in PDF format to OAAHR@oaa.on.ca, identifying the position in the subject line, no later than end of

Wednesday, April 7. Accommodations are available on request for candidates taking part in all aspects of the selection process.

The OAA thanks all applicants for their interest, but only those selected for an interview will be contacted.



OAA Roundtable: Design of Long-term Care Facilities

The OAA is planning a member roundtable to prepare a response to the Long-Term Care COVID-19 Commission's final report, expected on (or after) April 30. The COVID-19 deaths that have occurred in these facilities are a tragedy, and the OAA is committed to working with government on any architectural solutions. This roundtable will be an opportunity to discuss general reflections about facility design as well as recommended changes to codes and design standards to curb the spread of infection in congregate living spaces.

The Association invites expressions of interest from members with current experience designing long-term care projects to participate in this half-day roundtable, which will be hosted virtually on **Thursday, April 8, from 1 to 4 p.m.** Roundtables count as unstructured hours that members can use to meet Continuing Education requirements.

Interested members should email a completed [Indication of Interest form](#) and a copy of their CV to [Sara Trotta](#), OAA Policy Analyst. **Deadline to apply is Wednesday, March 31.**



Minister's Zoning Orders (MZOs): New Practice Tip Available

On July 21, 2020, following a very expedited process, the Ontario government passed the COVID-19 *Economic Recovery Act, 2020*. This omnibus legislation amended 20 pieces of legislation including the *Building Code Act*, *More Choice, More Homes Act* (Bill 108), *Places to Grow Act*, and the *Planning Act*. Nearly half the legislation is specifically targeted toward amendments to the *Environmental Assessment Act*.

Minister's Zoning Orders (MZOs) are not new, but the OAA is seeing an increase in their use. The new [Practice Tip PT.02.1, Legislative Overview–Minister's Zoning Orders](#)

(MZO), offers some background and suggested procedures for projects impacted by MZOs. (A list of all [Practice Tips](#) is available.)

For members whose projects are subject to an MZO, professional roles and responsibilities must be upheld. Neither a member's duty of care nor professional standards change as a result of an MZO being issued. Members are encouraged to use their professional judgement to determine whether or not to be involved in a project should it become subject to an MZO.



ISO 19650: Part 3 of International BIM Framework published

International Organization for Standardization (ISO) continues to expand its set of standards for Building Information Modelling (BIM) with the publication of [ISO 19650-3:2020, Organization and Digitization of Information about Buildings and Civil Engineering Works, Including Building Information Modelling \(BIM\)](#). This series of resources may be valuable for practices involved with international construction projects or for members interested in the growing impact of BIM as a tool for managing information.



Being Mindful of Legal Issues When Using Drones

The technology that makes drones possible continues to advance rapidly. They have gone from being toys barely able to carry their own weight to being used in parcel delivery companies, in search-and-rescue efforts, and to observe construction progress. There are several critical legal issues that should be considered before specifying the use of drones on a project, including the following:

- [Transport Canada](#) licensing of the drone operator and compliance with requirements and restrictions for drone operation;
- Criminal and civil trespass and nuisance, which includes privacy considerations;
- Data rights and licensing;
- Cybersecurity;
- Insurance and liability; and
- Intellectual property.

Architects and clients are advised to obtain legal advice on the wording and provisions of any specification or contract for any use of drones on a project.



PRODEMUNITY

INSURANCE COMPANY

COVID-19: ProDemnity Special Edition Bulletins

As the province and profession's response to the pandemic continues, Pro-Demnity Insurance Co. released several COVID-19 Special Bulletins over the course of February and March.

These include:

- [Special Bulletin 7](#), which touches on implications, building permits and site visits, as well as health and safety;
- [Special Bulletin 8](#), which examines ways to reinforce smart behaviours for the year
- [Special Bulletin 9](#), which updates policyholders with guidance related to delays, substitutions, and personal injury claims; and
- [Special Bulletin 10](#), which updates advice to OAA Licensed Members that was originally included in Special Bulletin 5, issued on April 7, 2020.

For additional information and previous Special Bulletins, consult [Pro-Demnity's website](#) as well as the [OAA's COVID-19 Updates](#) page.



New FAQ.00 Index to Frequently Asked Questions (FAQs)

A new [index to the FAQs](#) has been added in the [Practice Advisory Knowledge Base digital catalogue](#) on OAA website. Members can review at glance the titles and topics of each FAQs.

[Frequently Asked Questions \(FAQs\)](#) have hypothetical answers to hypothetical questions, the general themes of which were posed to [OAA Committees](#) or [Practice Advisory Services \(PAS\)](#). Readers should be aware that real situations have additional facts and nuances that have not been dealt with in this context. The reader is responsible for the appropriate use of the opinions expressed and the information provided herein.



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